Pt. Deendayal Upadhyaya Institute for the Physically Handicapped
(Department of Empowerment of Persons with Disabilities)
(Under Ministry of Social Justice & Empowerment, Government of India)
4- Vishnu Digamber Marg, New Delhi-110002

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VACANCY CIRCULAR

Pt.DUIPH is an autonomous Institute under administrative and financial control of Department of Empowerment of Persons with Disability, Ministry of Social Justice and Empowerment, Govt. of India. It stands committed to foster education in the field of physiotherapy, occupational therapy and prosthetics & orthotics backed by a quality conscious work culture devoted to serve the talented student community and the society. The main objective of the Institute is to develop manpower to serve the persons with locomotor impairments of all age groups. The Institute invites OFFLINE APPLICATIONS for 03 posts of Senior Physiotherapist purely on Deputation basis for a period of one year only.

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<td>1.</td>
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<td>03</td>
<td>Rs.9300-34800/- + GP Rs.4600/- (PB-II)</td>
<td>Deputation basis</td>
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For detailed advertisement, educational qualifications, experience etc., visit www.iphnewdelhi.in. The last date for receiving the applications online will be 30 days from the date of publishing the advertisement in the newspaper.

DIRECTOR INCHARGE
Pt. Deendayal Upadhyaya Institute for the Physically Handicapped  
(Department of Empowerment of Persons with Disabilities)  
(Under Ministry of Social Justice & Empowerment, Government of India)  
4- Vishnu Digamber Marg, New Delhi-110002

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**Essential Qualifications & Experience**

1. Name of the post - Senior Physiotherapist  
2. Scale of Pay - Rs.9300-34800/- + GP Rs.4600/- (PB-II)  
3. Method of Recruitment - Deputation  
4. Age - Not exceeding 56 Years on closing date  
5. Classification - Group ‘B’

**Essential Qualifications:-**

- Degree in Physiotherapy from a recognized University.

**Desirable Qualifications:-**

- Post Graduate degree in Physiotherapy from a recognized University.

**Experience**

- From amongst the working Senior Physiotherapist or an equivalent post having 02 years of service in the pay scale of Rs.9300-34800/- + GP Rs.4600/- in a recognized Institution / College/ University.

  OR

- From among the Working Demonstrator PT or an equivalent post having 05 years of service in the pay scale of 9300-34800/- + GP Rs.4200/- in a recognized institution/ college/ university/ hospital.
1. Crucial date for determining eligibility with regards to age limit, qualifications and experience will be the last date for offline submission of the applications.

2. The minimum age of the applicant should be 18 year as on the closing date.

3. The candidate must be a citizen of India.

4. Applications which do not meet all criteria given in this advertisement / incomplete applications will be summarily rejected.

5. Candidates should not furnish any particulars that are false, tampered, fabricated or suppress any material information while registering the application and submitting the certified copies / testimonials.

6. PDUIPH reserves right :-
   (i) To conduct or not to conduct written/ trade/ skill tests for such posts wherever the circumstances so warrant or may constitute a screening committee to fix a criteria even at the higher level for shortlisting the applications taking into account the number of application received keeping in view the qualifications & experience prescribed.
   (ii) To prepare the panel of candidates for filling up future vacancies arising during the validity of the panel which shall be normally for one year.
   (iii) To relax any of eligibility conditions in deserving cases.
   (iv) Institute may, at its discretion, hold re-examination / re-skill test/ re-interview wherever necessary in respect of a specified post or candidate(s).

7. The number of positions may increase/ decrease. The candidates should therefore furnish details of all the qualifications and experience possessed in the relevant field over and above the minimum qualifications prescribed alongwith documentary evidence.

8. Candidates already working in Government service and fulfilling requirement of experience and eligibility are required to submit their applications through proper channel in the prescribed format alongwith (i) Vigilance clearance (ii) ACR’s last Five years (iii) No Objection Certificate, to the effect that the candidate will be spared for joining PDUIPH in the event of selection.

9. PDUIPH shall verify the antecedents or documents submitted by a candidate at the time of appointment or during the tenure of service. In case, it is detected that the documents submitted by the candidate are fake or the candidate has a clandestine antecedents/background and has suppressed the said information, then his/her services shall be terminated.

10. At the time of written examination/skill test/interview, if a candidate is found guilty of using unfair means or impersonating or misbehaving in the examination hall / interview hall or taking away the question booklet, answer sheet, from the examination hall; or resorting to any other unfair means in connection with his/her candidature for the selection; or obtaining support of his/her candidature by any means, such candidate will be liable to criminal prosecution, and disqualified from the examination / skill test/interview either permanently or for a specified period from any examination or selection held by the Institute.

11. Decision of the Institute in all matters regarding eligibility of the candidate, the stages at which such scrutiny of eligibility is to be undertaken, the documents to be produced for the purpose of the conduct of interview, selection and any other matter relating to recruitment will be final and binding on the candidate. Further, the Institute reserves right to stall / cancel the recruitment partially / fully
at any stage during the recruitment process at its discretion, which will be final and binding on the candidate.

12. No correspondence or personal enquiries shall be entertained by the Institute.

13. The successful candidates in written test, (if required for the post), are required to submit all the documents pertaining to Age, Qualification, Experience, Caste etc at the time of interview for verification. If any candidate found ineligible while verifying the documents, shall not be allowed to take up interview.

14. Ex-serviceman has to produce a copy of the discharge Certificate / pension payment order and documentary proof of rank last / presently held (substantive as well as acting) at the time of interview. Those who are still in defence service should submit a certificate from a competent authority that they will be relieved from defence services.

15. Canvassing in any form will be treated as disqualification.

16. Employment of the Institute shall be governed by the rules and regulations, service conditions, as may be notified by the Institute from time to time.

17. Application Form must also be accompanied by self attested copies of Educational and Professional Qualifications, Experience, Caste Certificate/PH Certificate/ Ex-Serviceman Certificate (in case claiming benefit of reservation).

18. Fulfillment of conditions of minimum qualification shall not necessarily entitle any applicant to be called for further process of recruitment. In case of large number of applicants, Institute reserves the right to short-list applications in any manner as may be considered appropriate and no reason for rejection shall be communicated and no claim for refund of fee shall be entertained in any case.

19. No correspondence whatever will be entertained from the candidates regarding postal delays, conduct, result and reason for not being short-listed.

20. All columns must be filled in the application form. No column should be left blank, instead it should be marked “N.A.” wherever not applicable.

21. Candidate must ensure that their application must reach the Institute well in time. The Institute will not be responsible for any postal delay or loss.

22. No TA/DA in connection with the submission of application form or appearing in the examination/interview will be paid to the candidate.

23. If the qualification possessed by the candidate is equivalent, then the authority (with number and date) under which it has been so treated must be indicated and its copy may also be attached;

24. No documents will be accepted or considered by the Institute after submission of application form by the candidate and no subsequent request for its change will be considered or granted.

25. Any dispute with regard to this recruitment will be subject to the Courts having jurisdiction over Delhi.

26. The complete application, on the prescribed form, duly filled in alongwith all the desired documents and requisite fee should be submitted in the Institute at the reception counter, administrative block or sent by post, so as to reach the Director, Pt. Deendayal Upadhyaya
Institute for the Physically Handicapped, 4-Vishnu Digamber Marg, New Delhi-110002. (in case the closing date happens to be a public holiday the next working day will be the last date for receiving of applications). The Institute will not be responsible for any postal delay or loss.

HOW TO APPLY

1. Offline applications can be uploaded on www.iphnewdelhi.in within 30 days from the date of publication of this advertisement in Employment newspaper.

2. Read the advertisement carefully.

3. After that, take a print out of the application form, paste the passport size photograph on it, all the self attested copies of educational, experience and other relevant certificates/documents, put your signature on the hard copy of the application, along with (i) Vigilance clearance (ii) ACR’s last Five years (iii) No Objection Certificate and send the same to “The Director, Pt. Deen Dayal Institute for the Physically Handicapped, 4, Vishnu Digamber Marg, New Delhi-110002” Through Proper Channel only either through speed post or in person before the last date. After last date, the hard copy/printout of the application will not be accepted.

SPECIAL INSTRUCTIONS THOSE APPLYING ON DEPUTATION

(1) The candidates should make an online application and print out of the same should be sent through proper channel within 30 days of publication of vacancies alongwith following documents:
   b. Attested photocopies of APAR/ACRs for the preceding 05 years minimum.
   c. Certificate to this effect that no vigilance case is pending/contemplated against the officer.
   d. List of Penalties (if any) imposed during preceding 10 years.

(2) Applications received through proper channel only will be considered.

(3) The Institute reserves the right to fix criteria viz screening test/qualification/experience etc to short list the candidates to be called for Interview.

(4) Incomplete applications shall be liable to be rejected.

Note: In case of any problem for filling up the online form, please send email on: recruitment@iphnewdelhi.ac.in

(Manda Chauhan)
Director Incharge
APPLICATION FOR THE POST OF SENIOR PHYSIOTHERAPIST


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<tr>
<td><strong>1.</strong> Name in full (in capital letters)</td>
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<td><strong>2.</strong> Father’s Name</td>
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<tr>
<td><strong>3.</strong> Marital Status</td>
<td>Married / Unmarried</td>
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<td><strong>4.</strong> Gender</td>
<td>Male / Female</td>
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<td><strong>5. a)</strong> Date of birth (Day/Month/Year)</td>
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<td><strong>5. b)</strong> Age as on the last date for receipt of applications by the University</td>
<td>____ Years ____ Months ____ Days</td>
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<td><strong>6.</strong> Are you a citizen of India?</td>
<td>Yes / No</td>
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<td><strong>7.</strong> Community (GEN/SC/ST/OBC)</td>
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Affix recent passport size photograph
a. Permanent address

b. Address for correspondence

| Mobile No. ____________________ |
| Email ID ______________________ |

9 **Details of Educational Qualifications:** Please give particulars of all examinations passed and degrees obtained starting with the High School Leaving (10th standard/ Matriculation) Examination.

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the Board/University/ Institution</th>
<th>Examination/ Degree/ Diploma passed</th>
<th>Distinction/ Class / Division</th>
<th>Subjects (Please mention field of specialization, honours, etc., where applicable)</th>
<th>Percentage of marks</th>
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10. *Details of Employment*: Please give particulars of your present and past employment in chronological order, starting with the present one.

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Organization/Institution</th>
<th>Whether Government/Quasi-Govt./Private</th>
<th>Position held</th>
<th>Date of joining</th>
<th>Date of leaving</th>
<th>Scale of Pay/ Pay Band/ Grade Pay</th>
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**Public Universities and equivalent Educational Institutions, Government-aided Colleges, Public Sector Undertakings and other such Autonomous Organizations will be considered as ‘Quasi-Government’.”
11. *Details of Testimonials/Commendations/Awards received, if any:*

<table>
<thead>
<tr>
<th>Essential Qualification</th>
<th>Bachelor Degree in Physiotherapy</th>
</tr>
</thead>
</table>
| • Degree in Physiotherapy from a recognized University | Name of the University__________________________
| | ________________________________
| | Percentage/ Grade ____________________  |

<table>
<thead>
<tr>
<th>Desirable Qualification</th>
<th>Post Graduate Degree in Physiotherapy(if any)</th>
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</table>
| • Post Graduate degree in physiotherapy from a recognized University. | Name of the University__________________________
| | ________________________________
| | Percentage/ Grade ____________________  |

- From amongst the working senior physiotherapist or an equivalent post having 02 years of service in the pay scale of Rs.9300-34800/- + GP Rs.4600/- in a recognized institution/ college/ university/ hospital.  
  OR  
- From among the Working Demonstrator PT or an equivalent post having 05 years of service in the pay scale of 9300-34800/- + GP Rs.4200/- in a recognized institution/ college/ university/ hospital.

| Experience as ____________________________  |
| | ______________________________________ |
| | _____ Years _____ months _____ days  |
| Pay Band __________________GP ___________  |
| Name of the Institution _____________________  |
| | ________________________________  |
13. **Details of Enclosures to be sent with the Application:**

   a) Self-attested photocopy of 10\textsuperscript{th} Standard certificate or equivalent in support of Date of Birth.

   b) Self-attested photocopy of Community certificate, if any.

   c) Self-attested photocopies of Testimonials/Commendations/Awards received, if any.

   d) Self-attested photocopies of BPT Degree.

   e) Self-attested photocopies of P.G Degree mark sheets or grade sheets, if any.

   f) Vigilance Clearance Certificate

   g) Last 05 Years ACR’s from among the working as Demonstrator PT in the pay scale of Rs.9300-34800/- + GP Rs.4200/- OR minimum 02 years ACR’s from among the working as Senior Physiotherapist or an equivalent post in the pay scale of Rs.9300-34800/- + GP Rs.4600/-.

   h) No Objection Certificate.

   i) Self-attested photocopies of relevant documents [Service Certificate issued by the Employer/Proof of date of Joining and date of Relief/Proof of date of Joining and latest Pay Certificate] as **proof of the required minimum Service Qualification** claimed in Item no. 12 of this Application Form.
**Endorsement from the Present Employer**

The application of Mr./Mrs./Ms. _________________________________, submitted for the post of **SENIOR PHYSIOTHERAPIST** in the Pt. Deendayal Upadhyaya Institute for the Physically Handicapped, Delhi is forwarded to **the Director Incharge, Pt. Deendayal Upadhyaya Institute for the Physically Handicapped, New Delhi.** He/She is working in this organization, viz. ____________________________________________________________ in the post of _________________________________ in a temporary/permanent capacity with effect from ____________ in the Scale of Pay Band/ Grade Pay of Rs.________________________________________________________.

He/She is drawing a basic pay of Rs. __________________________.

Further, it is certified that the applicant has not suffered any punishment and that no disciplinary or criminal case is pending/contemplated against him/her.

(Signature of the forwarding officer with Seal)

Name: ______________________________

Designation: __________________________

Place: ______________________________

Date: ____________

To

**The Director Incharge,**

Pt. Deendayal Upadhyaya Institute for the Physically Handicapped, 4, Vishnu Digambar Marg,

New Delhi - 110002
14. DECLARATION

(i) I declare that I have carefully read and fully understood the various instructions, Recruitment Rules for the post and other conditions and I hereby agree to abide by them.

(ii) I declare that all the entries made by me in this application form are true to the best of my knowledge and belief.

(iii) I declare that I have not suffered any punishment so far in my career and that no disciplinary or criminal case is pending against me.

(iv) I am aware that if any of the particulars furnished or statements made by me in the application are found to be false, my appointment (if selected) is liable to be terminated summarily by IMU without any notice and I agree to the same.

Place: ______________
Date: ______________  __________________________
Signature of the Candidate

To

The Director Incharge,
Pt. Deendayal Upadhyaya Institute for the Physically Handicapped,
4, Vishnu Digambar Marg,
New Delhi - 110002